



## Mobile Phone Policy

At GEMS Winchester School Fujairah, we follow MOE guidance relating to student behaviour and electronic devices. We therefore have a very clear Mobile Phone Policy statement:

### Mobile Phone Policy statement

*Mobile phones are not permitted in school. Students should not bring a mobile phone to school. Mobile phones should also not be used on the school bus, or anywhere on school premises.*

Failure to observe the above statement will result in sanctions against students as per the MOE Behaviour Policy, as highlighted below:

WSF Mobile Phone Policy: letters to parents based on misuse. MoE Behaviour Policy 2019

### First category (minor) violations

Violation number	Description of the violation
1.1	Being late to the morning queue or not participating in it without an acceptable excuse, or being late in coming on time of starting the session for a period not exceeding (10) minutes without an acceptable excuse.
1.2	Non-compliance with or not keeping the school or sports uniform clean.
1.3	Failure to bring books and school supplies.
1.4	Failure to follow the positive rules of behavior inside and outside the classroom, such as: Maintain calm and discipline during the session and not making inappropriate voices inside or outside the classroom.
1.5	Sleeping during the course or formal school activities without justification or permission (and after checking the health condition of the student).
1.6	Eating during sessions and during the morning queue without justification or permission (and after checking the health condition of the student).
1.7	Non-compliance with the delivery of duties and assignments on time for the first time.
<b>1.8</b>	<b>Bringing means of communication such as mobile phone for the first time.</b>

1.9	Misuse of electronic devices such as tablet and the like during the classroom, including playing electronic games, and having speakers in the classroom.
1.10	All that is similar to these violations at the discretion of the behaviour management committee.

### Second category violations

Violation number	Description of the violation
<b>2.1</b>	<b>Repetition of the first category violations.</b>
2.2	Absence from school without acceptable excuse at any time, including before and after the holidays, vacations and the weekend and before the exams.
2.3	Entering and leaving the classroom without permission during the session, or not attending sessions or school activities without an excuse.
2.4	Inciting to provoke, threaten or intimidate any of the school's colleagues.
2.5	Making a a violation of public morals or public order in the school and the values and customs of the society, such as imitating the appearance of the other sex in clothing and appearance, hair cuts, the use of cosmetics, etc.
2.6	Writing on school walls, vandalizing school buses and furniture and playing with alarm bells or the elevator.
2.7	Capturing, possession, dissemination and circulation of photographs of school staff and students without their permission.
2.8	Verbal abuse and harassment of students, employees, or school guests.
2.9	Smoking inside the school campus and possession of smoking tools.
2.10	Private license holders who use private cars without obtaining necessary approvals from the school.
2.11	Trying to steal.
<b>2.12</b>	<b>Misuse of means of communication like the mobile phone without permission if it is authorized to carry it out of school hours in a school activity outside the school building or on school trips.</b>

Violation number	Description of the violation
2.13	All that is similar to these violations at the discretion of the school behavior management committee.

**Third category violations:**

Violation number	Description of the violation
<b>3.1</b>	<b>Repetition of one of the second category violations.</b>
3.2	Leaving school without permission or escaping during the school day and this will be considered as absence.
3.3	Bringing, possessing, displaying and promoting unauthorized material, information or electronic materials that violate values, ethics, morals, public order, and public maltreatment.
3.4	Defaming and insulting colleagues and school staff in social media.
3.5	The acquisition and possession of white weapons or the like inside the school.
3.6	Sexual harassment inside the school.
3.7	Physical assault on colleagues or school workers (bullying).
3.8	Systematic theft or concealment.
3.9	Attempt to destroy or damage the school equipment and facilities and seize them.
3.10	Tampering, vandalism and destroying school buses, and harming the driver, supervisor or road users.
3.11	(Only for holders of driving license) Driving the vehicle recklessly around the school campus, not following the safety and security instructions and parking the vehicle in places that are not allowed for students.
<b>3.12</b>	<b>Refuse to deliver means of communication such as mobile phone.</b>
3.13	All that is similar to these violations at the discretion of the behavior management committee.

## Examples of parent communication, as per mobile phone policy:

### Mobile phone 1<sup>st</sup> time

Please be aware that (name) was seen with their mobile phone in school. As you will be aware the school has complied with the Ministry guidelines and banned mobile phones in school. This is deemed a category one offence. Your child has received their phone back as it was taken for the day.

If the mobile phone is seen again then it will only be returned when you come to collect it from school.

Please make sure that the phone is not seen again. Thank you for helping us keep to the high standards that we aspire to.

### إحضار الهاتف المحمول للمدرسة (المرّة الأولى)

يرجى العلم أن (الاسم) شوهد/شوهدت و هو/هي يحمل/تحمل هاتفاً محمولاً في المدرسة. كما تعلمون ، فقد التزمت المدرسة بإرشادات الوزارة والهواتف المحمولة محظورة في المدرسة. هذا يعتبر مخالفة من الدرجة الثانية. تم أخذ الهاتف من الطالب/ الطالبة و سيتم إرجاعه في نهاية اليوم الدراسي.

إذا أحضر الطالب هاتفاً محمولاً للمدرسة مرة أخرى ، فسيتم إعادته فقط عندما تأتي لاستلامه من المدرسة.

يرجى التأكد من عدم رؤية الهاتف مرة أخرى مع الطالب/ الطالبة.

شكراً لك على مساعدتنا في الالتزام بالمعايير العالية التي نطمح إليها

### Mobile phone 2nd time

Please be aware that (name) was seen with their mobile phone in school for a second time. As you will be aware the school has complied with the Ministry guidelines and banned mobile phones in school. This is deemed a category two offence. The phone must now be collected by you from reception and we will need to have a conversation about its misuse.

Thank you for helping us keep to the high standards that we aspire to.

### إحضار الهاتف المحمول للمدرسة (المرّة الثانية)

يرجى العلم أن (الاسم) شوهد/شوهدت و هو/هي يحمل/تحمل هاتفاً محمولاً في المدرسة. كما تعلمون ، فقد التزمت المدرسة بإرشادات الوزارة والهواتف المحمولة محظورة في المدرسة. هذا يعتبر مخالفة من الدرجة الثانية. يجب عليكم الآن الحضور لاستلام الهاتف من مكتب الاستقبال في المدرسة وسنحتاج إلى إجراء محادثة حول إساءة استخدامه.

شكراً لك على مساعدتنا في الالتزام بالمعايير العالية التي نطمح إليها.

Policy date: January 2021

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